

Navigant Sports Division Pricing

Type	Each Transaction Fee
Phone/Other Booking methods (High Touch) Reservation Center (Individual reservations)	
Air Booking Domestic	\$25.00
Air Booking International	\$25.00
Car Rental Only	\$15.00
Hotel Only	\$15.00
Airfare Domestic, car rental, and hotel	\$25.00
Refunds	\$25.00
Exchanges	\$25.00
Voids (Within Airline guidelines)	\$25.00

Type	Each Transaction Fee
Group Bookings (Special negotiated Prices)	
Up to \$150 off of Applicable Fare	\$25.00
Up to \$250 off of Applicable Fare	\$30.00
Over \$250 off of Applicable Fare	\$35.00
Exchanges (any reissues due to flight/name changes on group tickets)	\$25.00
Changeable returns need to be requested at time of booking. \$100 airline service charge may apply. Please note on Southwest Airlines group tickets are flight/day/time specific.	

Type	Initial Fee	Maintenance Fee (Monthly)
Online Airline Reservations using Passport, TQ3Navigant's Proprietary Travel Management Software and Booking Tool	\$15.00/Transaction	None
Unlimited Standard Reports – web-based or e-mail. InfoFLYR – E-mailed Reports	\$250.00	\$100.00
Traveler Profile Management	Included	Included
Tool to manage unused refundable and non-refundable tickets and initiate their use RescueFLYR	Included	Included

Type	Fee Amount	Fee Frequency	Fee Description
24 Emergency Service	\$16.50	Per Call	24/7 Support after-hour informational call charge
International Rate Desk	\$25.00	Per Transaction	Specialized International Rate Desk. (Will Only be charged when projected savings are greater than the fee)
Navigant Vacations	TBD	Per Program	Vacation Travel for Employees.

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